

1 JUSTICE COURT, LAS VEGAS TOWNSHIP
2 CLARK COUNTY, NEVADA

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**IN THE ADMINISTRATIVE
MATTER OF MANDATORY
ELECTRONIC FILING OF
REPORTS RE: COURT- ORDERED
COUNSELING REQUIREMENTS IN
CRIMINAL CASES**

ADMINISTRATIVE ORDER 21-02

BY _____
DEPUTY

ELECTRONIC FILING

12 **WHEREAS**, NRS 4.373(1)(c) authorizes a justice of the peace to suspend the
13 sentence of a person convicted of a misdemeanor and to order as a condition of such a
14 suspended sentence that the offender “actively participate in a program of professional
15 counseling at the expense of the offender;” and

16 **WHEREAS**, the Las Vegas Justice Court relies upon current and accurate reports
17 from agencies providing professional counseling to determine the compliance of the offender
18 with the conditions of the suspended sentence; and

19 **WHEREAS**, it is most efficient for the justice of the peace to receive current and
20 accurate reports prior to a scheduled court date to determine compliance of the offender with
21 the conditions of the suspended sentence; and

22 **WHEREAS**, Rule 4(b) of the Nevada Electronic Filing and Conversion Rules
23 authorizes a court to mandate the use of an electronic filing system in all cases or a particular
24 type of case in limited circumstances; and

25 **WHEREAS**, all agencies providing programs of professional counseling have access
26 to and use of the Las Vegas Justice Court’s electronic filing system; and

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WHEREAS, the Las Vegas Justice court has provided, and will continue to make available, training for all agencies providing programs of professional counseling in the use of the electronic filing process; and

WHEREAS, JCRLV 6.5 allows the Chief Judge to make “such orders as deemed advisable” relating to local court rules and procedures; therefore,


IT IS HEREBY ORDERED that all agencies providing programs of professional counseling, whether online or in person, for a defendant in a criminal case must provide the Court with a current and accurate report of the offender’s compliance;

IT IS HEREBY FURTHER ORDERED that such report of compliance must be filed with the Court at least 72 hours prior to any scheduled hearing to determine compliance but no sooner than ten calendar days prior to the scheduled hearing;

IT IS HEREBY FURTHER ORDERED that such report of compliance must be electronically filed using the Court’s electronic filing system;

IT IS HEREBY FURTHER ORDERED that this mandate becomes effective April 5, 2021.

DATED this 18th day of March 2021.



MELISSA SARAGOSA
Chief Justice of the Peace
Las Vegas Justice Court